

Recommendations from 1997 Accreditation Evaluation

Standard One: Institutional Integrity, Purposes, Planning, Effectiveness

- 1.1 It is recommended the college establish a clearly defined budget development procedure linked to a comprehensive planning process.

Standard Two: Educational Programs

- 2.1 It is recommended the college strengthen program review procedures to include:
 - a. A statement that the purpose of program review at Taft College is program improvement.
 - b. A process for providing unedited Program Review Committee findings and recommendations to the campus-wide planning committee.
- 2.2 It is recommended the Curriculum Committee include a mechanism in the course outline submission process that would alert the faculty and staff to consider issues of diversity and an awareness of different cultures and student backgrounds.
- 2.3 It is recommended the college and WESTEC develop a written policy indicating:
 - a. Faculty teaching credit courses through WESTEC meet college defined minimum qualifications
 - b. Credit courses taught through WESTEC undergo the same curriculum approval as regular college courses.

Standard Five: Library and Learning Resources

- 5.1 It is recommended the college develop a plan of action to upgrade the Library and ensure the responsibilities of a professional library director are assigned to a qualified academic employee and that the performance of these responsibilities be closely monitored and evaluated.

Standard Seven: Financial Resources

- 7.1 It is recommended the college conduct an actuarial study to assess its long-term liability for retiree benefits and establish a special reserve fund for these benefits which would ensure the college's regular operating budget is not unexpectedly impacted adversely in the future.

Standard Eight: Governance and Administration

- 8.1 It is recommended the Board of Trustees develop and utilize a process by which its own performance can be formally evaluated.